

POLICY FORMS

Forms used to provide or revise coverage for workers' compensation utilize an identification numbering system.

WC 00 00 00 = Workers' Compensation and Employers' Liability Policy

WC 00 00 01 = Information Page

The next page illustrates the endorsements and other forms numbering system. Examples of this numbering system are:

Example 1

WC 00 04 02

The above indicates a workers' compensation (WC) general (00) premium (04) endorsement and second (02) in the sequence.

Example 2

WC 29 01 01 A

The above indicates a workers' compensation (WC) state specific for New Jersey (29) federal (01) endorsement, first in the sequence (01) and the first version (A) after the original printing.

The Endorsement Number and Bureau Version Identifier are required fields on the WCPOLS Endorsement record. Many DCOs edit these fields as part of their policy review.

For electronic reporting the text for forms may be reported using a state specific record. These records are identified by state alpha character, followed by a second record type alpha identifier; i.e., DA = California Longshore and Harbor Workers' Compensation Act Coverage Endorsement, where D = California and A = WC040101A (Longshore and Harbor Workers' Compensation Act Coverage Endorsement).

The state record identifiers are:

<u>Jurisdiction</u>	<u>Code</u>
<u>New Jersey</u>	<u>A</u>
<u>Delaware and Pennsylvania</u>	<u>B</u>
<u>New York</u>	<u>C</u>
<u>California</u>	<u>D</u>
<u>Wisconsin</u>	<u>E</u>
<u>Massachusetts</u>	<u>F</u>

ENDORSEMENTS AND OTHER FORMS NUMBERING

WC ↑	XX ↑	XX ↑	XX ↑	X ↑
Line of Insurance	General or State Specific	Type of Endorsement	Sequence Number	Bureau Version Identifier
	(xx=00-99)	Federal Coverage and Exclusions = 01 Maritime Coverages and Exclusions = 02 Other Coverages and Exclusions = 03 Premium = 04 Retrospective Premium = 05 Miscellaneous = 06	(xx=00-99)	

The bureau version identifier is used by DCOs to identify the proper revision level of an endorsement or other forms after the original printing.