



September 7, 2022

**Circular 2022-05**

**To: ICRB Members**  
**Re: 2022 Annual Meeting**

The Indiana Compensation Rating Bureau's (ICRB) Annual Meeting is scheduled for Tuesday, September 20, 2022. Due to ongoing concerns about the COVID-19 pandemic and decreased flight options, we will be offering a hybrid version of the meeting. If you would like to attend the meeting in the ICRB office, please do so. Otherwise, you can join us virtually via the Zoom link below:

<https://zoom.us/j/98006729741?pwd=cnFqc nFIS0JhSDkvYWxsOXRvNFdmdz09>

**Governing Board Election**

In accordance with the provisions of the ICRB By-Laws, the Governing Board shall consist of up to twelve elected members. Six of the member company's terms will expire in September 2022. Those companies are:

- Accident Fund Insurance Company of America
- American Home Assurance Company (AIG)
- Eastern Alliance Insurance Company
- Indiana Farmers Mutual Insurance Company
- Pennsylvania Manufacturers Association Ins. Co. (Old Republic)
- Westfield Insurance Company

**How to Become an ICRB Board Member**

Any member company interested in serving a two-year term on ICRB's Governing Board must complete the following steps for consideration:

1. Submit a one-page company profile to the ICRB no later than **Friday, September 16, 2022**. To assist you in this process, we are attaching a sample "profile." Please note that you do not need to use this specific format, but this will provide you with the information we are looking for.
2. Completed profiles should be e-mailed to ICRB's President, Karen Byrd at [kbyrd@icrb.net](mailto:kbyrd@icrb.net)
3. All submissions will go to ICRB's Nominating Committee for review and selection of recommended member companies to the full Governing Board.



4. *Voting will take place in-person during the Annual Meeting. For those attending via Zoom, you will be able to make your vote confidentially via e-mail to ICRB's Vice President, Paul Keathley at [pkeathley@icrb.net](mailto:pkeathley@icrb.net) during the meeting itself. Online votes will be tallied along with the in-person votes.*

5. Once the voting results are announced by the ICRB President the new full Governing Board Members will vote to elect a Chair and Vice-Chair for the next year. Members will also be selected to serve on ICRB Committees.

#### **Annual & Governing Board Meeting Agenda and RSVP**

By mid-September, the agenda and pertinent documents will be emailed to Governing Board members. The agenda and prior meeting minutes will also be posted in our "Reference Library" section on our website at [www.icrb.net](http://www.icrb.net) for any non-Board members that wish to participate.

If you or anyone from your company plans to attend the September meeting, you must RSVP to me. Please use the form below and provide me with the names, titles and emails of all company representatives that will be attending this meeting in person or via Zoom. Also, please indicate who will be the voting representative for your company. If you cannot attend, we request that you also RSVP your regrets. If you have any questions regarding this process, please let me know.

I look forward to our upcoming meeting.

Sincerely,

A handwritten signature in black ink that reads "KH Byrd".

Karen H. Byrd  
President & CEO  
Phone: 317-842-2800 ext. 300  
Email: [kbyrd@icrb.net](mailto:kbyrd@icrb.net)

Enclosures:

Company Profile Template  
Annual Meeting RSVP



**Indiana Compensation Rating Bureau  
Governing Board Nomination**

**Company Profile Template**

1. Name and address of member company.
2. Group names of member company, if applicable:  
*(Note: Only one company within a group may serve)*
3. Is the member company an "Indiana domiciled" or "non-domiciled?"
4. Provide a statement about the member company's Indiana workers compensation book of business.
5. What is the interest and ability of the member company to provide industry leadership?
6. Provide the name, job title, job responsibilities, address, phone number and email address of the person that will represent the member company.
7. Provide the name, job title, job responsibilities, address, phone number and email address of the person that will be designated as the alternate representative of the member company.
8. What is the commitment of the member company to have least one of the representatives to attend all Governing Board meetings and serve on ICRB sub-committees, as appointed, for a two-year term?
9. Does the company and/or company representative have interest in serving as the Governing Board Chair or Vice-Chair? If so, please provide details.
10. Provide a statement of the company representative's and the company alternate's knowledge on workers compensation in Indiana (and nationally, if applicable).



**ANNUAL MEETING RSVP**  
**Tuesday, September 20, 2022, at 9am**

Please respond via email to [Karen Byrd, President of the ICRB at kbyrd@icrb.net](mailto:kbyrd@icrb.net) by providing the information below.

Please select:

- Regrets, our company will not be represented at the meeting
- Yes, our company will be represented at the meeting

No. of Representatives attending the meeting \_\_\_\_\_

Company Name			
Select one voting representative	Name of Person Attending	Title	Email*
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			

\*Email is required for designated representative to receive voting ballot.